



Pradnya Niketan Education Society, Pune.

**NAGESH KARAJAGI ORCHID COLLEGE OF  
ENGINEERING & TECHNOLOGY, SOLAPUR**

NAAC Accredited, Approved by AICTE, New Delhi & Affiliated to DBATU, Lonere

E-mail : [office@orchidengg.ac.in](mailto:office@orchidengg.ac.in), Website : [www.orchidengg.ac.in](http://www.orchidengg.ac.in), Phone : (0217) 2500020/21  
Post Box No. 154, Gut No. 16, Solapur-Tuljapur Road, Tale Hipparaga, Solapur- 413 002.

Date: 01/08/2022

**CIRCULAR**

**(IQAC Meeting)**

IQAC meeting is arranged on Friday 05/08/2022 at 3:30 p.m.

The agenda of the meeting is as follows:

**Agenda:**

1. Review of Action Taken Report of last IQAC meeting
2. NPTEL subject related course for newly joined faculty members
3. RGSTC-Rajiv Gandhi Science and Technology Commission Research Funding through DBATU
4. Submission of performance appraisal reports of all faculty and staff
5. Team Formation for Aakruti competition
6. Best Outgoing student award
7. Enhancing Institute performance in R & D activities
8. Discussion about Academic Bank of Credits (ABC)

**IQAC Coordinator**

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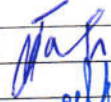

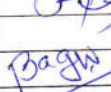

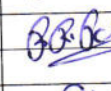
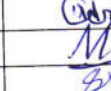
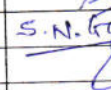












1. All IQAC members
2. IQAC circular file



## IQAC Meeting Attendance

Date: 05/08/2022

Time: 3:30 p.m.

Sr. No.	Name of Staff	Designation	Signature
1.	Dr. J. B. Dafedar	Chairman	
2.	Mr. Mayuresh Bodake	Member	
3.	Dr. B. K. Sonage	Coordinator IQAC	
4.	Prof. I. I. Mujawar	Member	
5.	Prof. S. D. Jadhav	Member	
6.	Dr. S. S. Jahagirdar	Member	
7.	Dr. V. V. Bag	Member	
8.	Dr. V. S. Shirwal	Member	
9.	Prof. S. S. Dhotre	Member	
10.	Dr. S. S. Metan	Member	
11.	Dr. R. R. Patil	Member	
12.	Dr. P. D. Bahirgonde	Member	
13.	Dr. V. K. Patki	Member	
14.	Mr. Mahesh Boramanikar	Member	
15.	Ms. Rucha Shriram	Member	
16.	Mr. S. N. Gavali	Member	
17.	Mr. S. S. Shelke	Member	
18.	Ms. Pradnya Bagul (T.Y. Mech.)	Member	
19.	Mr. Om Darak	Member	



### Minutes of IQAC Meeting

Date: 05/08/2022

Time 3:30 p.m.

Venue: Principal Cabin

Sr. No.	Issue/ Subject	Discussion and Decision	Time Limit	Responsible Person
1.	Action Taken Report of last IQAC meeting	Review of Action Taken Report based on the issues discussed and approved in the last IQAC meeting by the IQAC Chairman	Immediate	IQAC Coordinator
2.	NPTEL subject related course for newly joined faculty members	<ul style="list-style-type: none"> <li>• All newly joined faculty members have been informed during their orientation session to complete two NPTEL courses related to NBA accreditation.</li> <li>• They should complete the following courses on NPTEL platform one at a time and submit the certificate to their HOD:                             <ol style="list-style-type: none"> <li>1. Accreditation and Outcome based Learning by Prof. S. K Mandal and Prof. Anup Ray, IIT Kharagpur.</li> <li>2. NBA Accreditation and Teaching- Learning in Engineering (NATE) by Prof. N. J. Rao and Prof.K Rajanikanth, IISc, Bangalore.</li> </ol> </li> <li>• All HODs to ask their newly joined faculty members to complete the above courses.</li> </ul>	Within one year	All Newly Joined Faculty Members and concerned HODs
3.	RGSTC-Rajiv Gandhi Science and Technology Commission Research Funding through DBATU	<ul style="list-style-type: none"> <li>• Government of Maharashtra has set up Rajiv Gandhi Science and Technology Commission as a Statutory Body under Maharashtra Act No. XV 2004 for advancement, propagation and promotion of applications of Science and Technology for the benefit of people.</li> <li>• Pre-Proposal for this scheme is to be sent to DBATU. FY to TY students to be a part of it.</li> <li>• All HODs to identify at least 1 project from their</li> </ul>	Within 15 days	All Faculty Members





		<p>department for this scheme.</p> <ul style="list-style-type: none"> <li>Faculty members to follow the guidelines given by DBATU regarding the proposal.</li> </ul>		
4.	Submission of Performance Appraisal Forms by All Faculty and Staff.	<ul style="list-style-type: none"> <li>Performance Appraisal forms have been sent to all faculty members and staff by Dean Admin.</li> <li>All faculty and staff members should submit PA forms by the end of August 2022.</li> <li>Based on the achievements and performance, one best faculty member to be selected from each department and awards be presented on upcoming Teacher's day.</li> </ul>	Within 3 weeks	All faculty and staff members
5.	Team Formation for Aakruti competition	<ul style="list-style-type: none"> <li>One day Workshop was organized on Aakruti-2022 3D Experience Platform Hands on Training on 12/07/2022 in our institute.</li> <li>Total 216 students participated in this workshop and 67 teams have been formed to participate in the upcoming Aakruti-2022 competition.</li> <li>Every team should be allotted guide by respective HOD relevant to the topic. Selecting the problem statement and guide allotment to be completed by the mid of August 2022.</li> <li>All HODs to ensure smooth and effective running of the activity.</li> </ul>	Within 15 days	All HODs
6.	Best outgoing Student award	<ul style="list-style-type: none"> <li>We give best outgoing student award every year to the students who have distinguished performance during their academic tenure in our Institute.</li> <li>Dr. Bahirgonde to send the proforma of the same on role holders' group.</li> <li>All HoDs to invite the nominations from students within one week.</li> </ul>	Within one week	Dr. P. D. Bahirgonde



		<ul style="list-style-type: none"> <li>• From every department, there should be maximum 2 nominations for this award.</li> <li>• A duly formed committee under the guidance of Principal will conduct the interview of students and declare the results.</li> </ul>		
7.	Enhancing Institute Performance in R & D activities	<ul style="list-style-type: none"> <li>• Research and Development activities play a very significant role in getting the NBA and NAAC accreditations. We have highly qualified and experienced faculty members who can contribute to R &amp; D activities.</li> <li>• All faculty members to publish one research paper in reputed UGC or AICTE approved journals in each academic year.</li> <li>• Guides of PG students should ensure publishing of one journal paper by the students before the submission their project.</li> <li>• Some of our students have completed their projects in the industry. If industry allows publishing the paper based on his/ her work then the concerned guide to publish the same in reputed journals along with the student and the industry mentor.</li> <li>• All project guides to identify some of best projects of last few years/ current year and try to publish the papers on it.</li> <li>• If faculty members are publishing their papers in these conferences, then their papers will be considered equivalent to UGC/ AICTE journals.</li> <li>• The registration charges, paper publication charges, TA &amp; DA will be borne by institute with prior approval.</li> </ul>	Policy decision to be continued	All Faculty Members



8.	Discussion on Academic Bank of Credits	<ul style="list-style-type: none"> <li>• As per National Education Policy 2020, the academic Bank of Credits (ABC) has been envisaged to facilitate the academic mobility of students with the freedom to study across the Higher Education Institutions in the country with an appropriate credit transfer mechanism from one program to another, leading to attain a Degree.</li> <li>• This allows Academic institutions to lodge and maintain the integrity of the credits.</li> <li>• It is easy credit transfer through digital mode. Dean Academics to go through this scheme one more time and prepare a small presentation on it, study entire registration process of the same and present it to the students through CCs.</li> </ul>	Within 2 months	Dean Academics & all Proctor Teachers
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**IQAC COORDINATOR**




**PRINCIPAL**

- Copy to:** 1) All HoDs for implementation and circulation  
 2) IQAC minutes of meeting file  
 3) Hon. Principal



**Action Taken Report of IQAC Meeting dated 05/08/2022**

Sr. No.	Issue/ Subject	Action Taken
1.	Action Taken Report of last IQAC meeting	Review of Action Taken Report on the issues discussed in the last IQAC meeting.
2.	NPTEL subject related course for newly joined faculty members	All newly joined faculty members have been informed to complete the said NPTEL courses within 1 year.
3.	RGSTC-Rajiv Gandhi Science and Technology Commission Research Funding through DBATU	All the Departments have identified one project from their department and pre-proposal related to it has been sent to DBATU for funding under RGSTC.
4.	Submission of Performance Appraisal Forms by All Faculty and Staff.	Completed performance appraisal forms have been submitted by all faculty and staff members to the office for selecting best teaching faculty from each department.
5.	Team Formation for Aakruti competition	All the 67 teams participating in Aakruti competition have been allotted guides by the concerned HoDs as per the project areas. The project work has been started by all the teams and monitored by the project guides as per the guidelines from the HoD.
6.	Best outgoing Student award	Applications from the interested students were invited by the HoDs. The selection of best outgoing student was done by the duly constituted committee as per the guidelines from Hon. Principal.
7.	Enhancing Institute Performance in R & D activities	Faculty members, UG students and PG students have been informed about the policy decisions for enhancing the R & D activities of the Institute. Necessary guidelines have been given by Dean R & D by conducting department-wise meetings of faculty members. Department R & D



		coordinators are taking follow-up of the R & D activities as per the instructions from Dean R & D.
8.	Discussion on Academic Bank of Credits	Total 581 students have registered for ABC.



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